



# Programme for Careers Events at RGS

2024-2025

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We thought that it would be helpful to provide a programme of careers events and talks at the start of the new academic year. This document includes events, trips and talks that are run by the Careers department or the Oxbridge co-ordinator, Mr Chevalier. There are many trips, presentations, clubs and other enrichment activities that are run by academic departments in addition to those that are set out here.

Parents are welcome to come to careers talks, which are usually at lunchtimes between 1.30-2.10pm or at 4.00pm. Please just let us know on [mjb@reigategrammar.org](mailto:mjb@reigategrammar.org) if you intend to come along, so that we have an idea of numbers and can make sure that you are met at reception and accompanied to the talk. Most careers talks are appropriate for Third Form students and above, but younger students are welcome if they have a particular interest.

In addition to the events described here, there will be careers lessons in PSHEE for First, Second and Third Form students, a separate Fourth Form careers programme, careers profiling and follow up interview for Fifth Form students, and Lower Sixth Form students will have careers lessons as well as UCAS days at the end of the summer term to help them to prepare for university application (or alternative). Lower Sixth students will also use Unifrog in form times to start to plan their post-18 decisions. The Sixth Form Henry Smith Diploma will also provide students with many of the skills needed for the world of work or to become excellent university candidates. Seventh Form students will have sessions at the start of the year to help them to complete their university applications and prepare for university tests and interviews. They will also receive guidance on student finance.

Dates set out here are subject to change as nearly all the speakers are giving up their time for free, so if clashes come up they may need to reschedule. In addition, there are often offers of further presentations during the course of the year. It is, therefore, best to check each week in the Careers and Enrichment Bulletin (that goes out with the Headmaster's bulletin) for the latest dates and for exact timings, and keep an eye on emails.

The Careers department will keep students and parents up to date regarding any taster courses or online presentations that are coming up through the weekly Careers and Enrichment bulletin. Email groups will also be set up for Lower Sixth Form students to enable them to receive information about courses that are tailored to their individual interests; if students in other year groups have particular interests I can also add them to these groups. If students would like to go on any courses, which require them to miss a day of school, they must seek permission from their head of year.

Finally, the Careers office (middle floor of the Harrison Centre) is open every lunchtime from 1.30-2.10pm and for at least two periods of every day. Students are welcome to come in to talk with members of the Careers department without appointment. Parents should feel free to contact us at any time, although due to teaching commitments we may not always be available to take your call immediately. We will endeavour to get back to you as soon as possible.

## Weekly events

**Enterprise:** Weekly Enterprise clubs for First and Second form students. Enterprise Days will take place for Fourth Form students. There is also an elective for Fourth Form students on building a business with a purpose. Sixth Form and Seventh Form girls and non-binary students will be able to enter the [GAIN investment challenge](#) with the help of Mrs. Lutwyche, and there will be a further National Wealth Challenge in conjunction with a strategy consulting firm for all Sixth Form students beginning in the Spring Term.

**Medical Discussion Groups:** Weekly opportunity on Tuesday lunchtimes at 1.30pm in S6 for prospective medics in Lower Sixth and Upper Sixth to discuss medical issues, hear from outside speakers and learn about the application process from older and former students.

**Student-led Law Society:** This is a student discussion group on Monday lunchtimes at 1.30pm in Room 1 to discuss legal issues and articles, and they will seek to bring in expert speakers. This is for students in Fifth Form and above.

**Academic Enrichment sessions in all subjects for Lower Sixth Form students** (spring term: compulsory for Oxbridge candidates, but all students are welcome)

**Departmental clubs and societies for all year groups:** There is a huge number of clubs and societies that could help a student with narrowing down their choices for post-18 education or to boost a CV e.g. Biology Book Club, Marketing and Media Club, Musical Theatre Club, Psych in the Media Club, Pathology and Dissection Club, Classics Club, History and Politics Club, TSI Friday, MUN, GeogSoc, Anthropos (Social Sciences Club), French Games and Culture Club, Senior Debating Society and many more. A separate booklet detailing these is available. Please refer to this or talk to the Head of Department in the subject area of interest to you.

Date	Event	Staff	Year Group
<b>SEPTEMBER 2024</b>			
	Those taking university admission tests must apply and inform Mr Chevalier	Mr Chevalier	Upper Sixth Form
From September	Careers elective covering: A Level decision making, LMI Careers research using Unifrog, CV and cover letter writing, Star Competencies, choices at 16 and 18	Mr Buzzacott/ Mr Chevalier	Fourth Form
7 September	<b>10.00am-12.00pm:</b> UCAS morning for former students (online). Designed for former students so that we can guide them through the UCAS process	Mrs Ellwood and Mr Buzzacott	OR
12 September	Lower Sixth Information evening includes presentation on Careers Provision for the year		Lower Sixth students and parents
13 September	University of Cambridge Open Day		
17 September	Internal deadline for Medicine/Veterinary Science/Dentistry and Oxbridge UCAS applications to be signed off by subject contact		Upper Sixth Forms
19 September	<b>6.00-9.00pm:</b> Sixth Form information evening: members of the Careers department will be available to advise on suitable A Level choices for university/apprenticeships	Careers department	Fifth Form
20 September	University of Oxford Open Day		Lower and Upper Sixth Form
20 September	Careers Talk: <b>1.30-2.10pm</b> (HC21) Kristin Dreazen on Applying to US	Mr Buzzacott	All year groups
24 September	Internal deadline for all other UCAS applications to be signed off by subject contacts		Upper Sixth Form
24 September	Internal deadline for Medicine/Veterinary Science/Dentistry and Oxbridge UCAS applications to be signed off by form tutor	Form tutors	Upper Sixth Form

Date	Event	Staff	Year Group
23 September	European Day of Languages	Ms Chartrain	All year groups
27 September	Internal deadline for all other UCAS applications to be signed off by form tutors	Form tutors	Upper Sixth Form
27 September	Internal deadline for all Oxbridge applications to be signed off by: <ul style="list-style-type: none"> <li>Mr Chevalier (Arts/Humanities/Social Sciences)</li> <li>Mr Welch (Science)</li> </ul> <p>Internal Deadline for all Medicine, Dentistry and Veterinary Medicine applications to be signed off by Mr. Buzzacott</p>		Upper Sixth Form
<b>OCTOBER 2024</b>			
3 October	Deadline for all non-Oxbridge applications to be fully signed off		Upper Sixth Form
4 October	UCAS Day for Upper Sixth Form whose application has not yet been sent off. Practice Aptitude Tests for those who require these.	Mr Buzzacott/ Mr Chevalier	Upper Sixth Form
8 October	Careers Evening: <b>7.00-8.30pm</b> : Careers in Art, Design and Architecture (PMH)	Mr Buzzacott	All Year Groups
10 October	Brain Day for Sixth Form Biology and Psychology students	Mr Harvey	Sixth Form
11 October	Careers talk: <b>1.30-2.10pm</b> (HC21) Dominic Chalk on Careers in the Crown Prosecution Service	Mr Buzzacott	All Year Groups
15 or 16 October	Engineering and Science Admissions Test (ESAT) online	Dr Stones and Mr Chevalier	Some Upper Sixth candidates for Chemical Engineering and Biotechnology/Engineering/Natural Sciences/Veterinary Medicine (please check requirements)
15 October	<b>6.00pm</b> : Deadline for Oxbridge, medicine, dentistry and veterinary medicine applications to be sent to UCAS		
16 or 17 October	Test of Mathematics for University Admissions (TMUA) online	Dr Stones and Mr Chevalier	Upper Sixth students applying to various universities (please check university requirements)

Date	Event	Staff	Year Group
17 October	Upper Sixth Form Parents' Evening. Members of the Careers Department will be available to take questions from students and parents.		
18 October	Careers Talk: Preparing for Oxbridge Interviews: <b>1.30-2.10pm</b> (OL)	Mr Chevalier	Upper Sixth Oxbridge candidates
18 October	Careers Talk: <b>1.30-2.10pm</b> (HC21): Gavin Lucas on 'setting up your own business'. Gavin was the founder and CEO of 'Jump In' Trampoline Parks	Mr Buzzacott	All Year Groups
21 October	History Admissions Test (HAT) (online)	Dr Stones and Mr Chevalier	Upper Sixth Oxbridge candidates for History
22 October	<ul style="list-style-type: none"> <li>• Ancient History and Classical Archaeology Admissions Test (AHCAAT)</li> <li>• Biomedical Sciences Admissions Test (BMSAT)</li> <li>• Classics Admissions Test (CAT)</li> <li>• Modern Languages Admissions Test (MLAT)</li> <li>• Philosophy Test (PhiLAT)</li> </ul> All online	Dr Stones and Mr Chevalier	Upper Sixth Oxbridge Candidates for these subjects
22 October	<ul style="list-style-type: none"> <li>• <b>6.00pm</b>: Deadline for submitting 'My Cambridge Application' to Cambridge</li> </ul>		Upper Sixth Form
24 October	<ul style="list-style-type: none"> <li>• Thinking Skills Assessment (TSA) online</li> </ul>	Dr Stones and Mr Chevalier	Upper Sixth students applying for universities that require this test for PPE/Economics and Management/Experimental Psychology/History and Economics/Human Sciences/Psychology/Philosophy/Linguistics

Date	Event	Staff	Year Group
28 October	Physics Admissions Test (PAT)	Dr Stones and Mr Chevalier	Upper Sixth students applying to Oxbridge for Physics, Engineering or Materials Science
31 October	Maths Admissions Test (MAT)	Dr Stones and Mr Chevalier	Upper Sixth Form students applying for Maths at Oxford
<b>NOVEMBER 2024</b>			
11 November	Chemistry in Action trip	Ms Walet	Lower Sixth
12 November	Careers Evening on Apprenticeships and School Leaver Schemes: <b>7.00-8.30pm</b> (PMH)	Mr Buzzacott	All year groups
14 November	Economics trip to Chase de Vere	Mrs Lutwyche	Upper Sixth
15 November	Careers Talk: <b>1.30-2.10pm</b> (HC21): Corporal Ryan Walker on Careers in RAF	Mr Buzzacott	All Year Groups
Mid-November	Practice university interviews for students who require these. Students should also seek practice interviews with members of RGS staff	Mr Chevalier	Upper Sixth Form
20 November	<b>4.15-5.15pm</b> : Multiple mini interview (MMI) practice for Upper Sixth Form Medicine, Dentistry, Veterinary Science and Midwifery candidates	Mr Buzzacott	All Year Groups
21 November	<b>1.30-2.10pm</b> : Mr Chevalier on 'Applying to Oxbridge' for Lower Sixth Form students	Mr Chevalier	Lower Sixth Form
21 November	Trip to 'A Level Biology Live'	Miss Cuthbert and Mr O'Donnell	Upper Sixth Form
25 November	Careers Interviews for Fifth Form students (HC21)	Mr Buzzacott	Fifth Form students
26 November	Careers Interviews for Fifth Form students (HC21)	Mr Buzzacott	Fifth Form students
26 November	Careers Discussion: <b>1.30-2.10pm</b> (Innovation Room) Dr. Pat Morgan on 'Current issues in Medicine'	Mr Buzzacott	Sixth Form
27 November	Computer Science in Action trip	Mr Smith	Fifth and Sixth Form
<b>DECEMBER 2024</b>			
10 December	Careers Presentation: <b>7.00-8.00pm</b> online: CVs and Interview Skills	Mr Buzzacott	All Year Groups

Date	Event	Staff	Year Group
<b>JANUARY 2025</b>			
Date tbc	Lower Sixth Form enrichment assembly to give ideas about how students can ensure that they are outstanding university candidates	Mr Chevalier	Lower Sixth Form
Around 8 January (tbc)	The free university taster days at London universities open for bookings. These will book up fast and Lower Sixth Form students are strongly advised to book themselves onto one or two of these via <a href="https://london.ac.uk/ways-study/study-campus-london/university-taster-courses">https://london.ac.uk/ways-study/study-campus-london/university-taster-courses</a> . These day courses should help students to clarify what they want to study; they also provide good evidence of interest for the universities. Students should seek permission if they need to miss a day of school.	External	Lower Sixth Form
13 January (and in the weeks that follow)	Lower Sixth Form students are encouraged to consider taking the <i>MyUniChoices</i> Profiling Test online (with voluntary interview to follow) to help them to make degree course decisions. Look out for the letter home about this.	Mr Buzzacott	Lower Sixth Form
23 January	Lower Sixth Form parents' evening. Members of the Careers department will be available to discuss university/apprenticeship/school leaver options		Lower Sixth Form
24 January	Careers Talk: <b>1.30-2.10pm</b> (HC23): Gap Schemes	Mr Buzzacott	Fifth and Lower Sixth Forms
27 January	Careers Convention in CH/PMH/Old Library: <b>6.30-9.00pm</b>	Mr Buzzacott	Second form and above
30 January	Upper Sixth Parents Evening. Members of the Careers Department will be available if students or parents have any questions regarding next steps	Mr Buzzacott	Upper Sixth
31 January	Careers Talk: <b>1.30-2.10pm</b> (HC21). Freya Biggs on 'the early stages of a career in Law'	Mr Buzzacott	All Year Groups
<b>FEBRUARY 2025</b>			
Date tbc	Second Form assembly on GCSE choices	Miss Arthur	Second Form
Date tbc	Upper Sixth Form activities in 7PLUS on student finance and budgeting	Mr Buzzacott	Upper Sixth Form
7 February	House Philosophy Competition	Mr Hogarth	All year groups
10 February	GCSE Science Live trip to Brighton	Ms Walet	Fourth Form
10-16 February	National Apprenticeship week. Mrs. Anderson will run assemblies for Upper School and Sixth Form students	Careers Department	Upper School and Sixth Forms

Date	Event	Staff	Year Group
11 February	PwC presentation on graduate and school leaver schemes: <b>4.00-5.00pm</b> (OL)	Mr Buzzacott	Fifth Form and Sixth Form
<b>MARCH 2025</b>			
Date TBC	Lower Sixth Careers Interviews with <i>MyFutureChoice</i>	Mr Buzzacott	Lower Sixth Form
Dates TBC	STEAM Week: Various events across the week organised by Science, Computer Science and English Departments		
3-8 March	National Careers Week. Form time activities for Second to Fifth Form students	Mr Buzzacott	Second to Fifth Form
4 March	Careers Talk: <b>1.30-2.10pm</b> (HC21) Rhys Thomson on Management Consultancy	Mr Buzzacott	All Year Groups
6 March	GCSE Options Evening: 7pm: Members of the Careers Department will be available to advise		Second Year students and parents
6 March	Careers in Second Year PSHE		Second Year students
7 March	Psychology Bedlam walking tour	Miss Lee	Lower Sixth students
11 March	Careers Talk: <b>1.30-2.10pm</b> (HC21): Suda Perera on 'Humanitarian careers'	Mr Buzzacott	All Year Groups
11 March	Inspiring Minds Careers Evening: <b>6.00-9.00pm</b> : Sixth Form Centre	Foundation Team	Sixth Form students
13 March	Fifth Form parents evening. Members of the careers department will be available to take questions from students and parents		
14 March	House Science Competition		Ms Walet
18 March	Higher Education Evening: <b>7.00-8.30pm</b> : A chance for Lower Sixth Form students and parents to hear from a university admissions expert about what makes an excellent university candidate. Mr Buzzacott will set out what RGS will do to help your sons/daughters; Mr Chevalier will set out the RGS perspective on Oxbridge applications and Mrs Anderson will discuss the pros and cons of degree apprenticeships. There will, in addition, be an opportunity to put your questions to our Careers and Sixth Form teams.	Mr Buzzacott	Lower Sixth Form
20 March	Second Form parents' evening. Members of the Careers Department will be available to discuss GCSE choices	Mr Buzzacott	Second Form
24 March	Green Careers Evening: <b>7.00-8.30pm</b> (PMH)	Mr. Buzzacott	All Year Groups
<b>APRIL/MAY 2025</b>			

Date	Event	Staff	Year Group
	<p>As students focus upon examinations, there will be fewer formal careers events during these months. However, the Careers team remains available at lunchtimes and for at least two periods per day to discuss any careers matters with students and parents.</p> <p>Lower Sixth Form students should book places on university open days for after the Lower Sixth Form examinations. Visits should be limited to two during school time, but many are held on Saturdays and some on Sundays. Students must seek permission to miss school in the normal way. RGS will seek to take at least one trip to a university in addition to the individual open day visits.</p>		
<b>JUNE 2025</b>			
	All Lower Sixth Form students will be offered the opportunity to have an interview with a member of the Careers department	Careers department	Lower Sixth Form
Dates tbc	UCAS lessons and UCAS days will be held to encourage students to formalise their choices of subject and university. It will also be a chance to get ahead with writing personal statements and filling out application forms.	Mr Buzzacott	Lower Sixth Form
12 <sup>th</sup> June	7.00-8.00pm: Careers Presentation on UCAS Personal Statements	Mr Buzzacott	Lower Sixth Form
Date tbc	There will be the opportunity for Lower Sixth Form students to quiz a panel of former students about their university experiences	Mr Buzzacott	Lower Sixth Form
Date tbc	Preparation day for Oxbridge exams	Mr Chevalier	Lower Sixth Form
19 June	Lower Sixth Parents Evening. Members of the careers department will be available to advise		Lower Sixth Form
<b>AUGUST 2025</b>			
Dates tbc	<p>The Careers team will be available throughout A Level results day. Mr Buzzacott will also be available on the days following this to continue to help those who need guidance over university choices.</p> <p>Members of the Careers team will also be available to discuss any career matters following GCSE results.</p>	Careers Department	Fifth and Upper Sixth Form



